

**Form-IV**  
**(See rule 13)**  
**ANNUAL REPORT**

[To be submitted to the prescribed authority on or before 30th June every year for the period from January to December of the preceding year, by the occupier of health care facility (HCF) or common bio-medical waste treatment facility (CBWTF)]

Sl. No.	Particulars	
1	Particulars of the Occupier	
	(i) Name of the authorised person (occupier or operator of facility)	: Administrator
	(ii) Name of HCF or CBMWTF	: Bhota Charitable Hospital
	(iii) Address for Correspondence	: Bhota Charitable Hospital, Bhota, Distt. Hamirpur (HP)-176 041
	(iv) Address of Facility	: Bhota Charitable Hospital, Bhota, Distt. Hamirpur (HP)-176 041
	(v) Tel. No, Fax. No.	: 01972-255096, 255143
	(vi) E-mail ID	: bhota@mjsmrs.net
	(vii) URL of Website	: NA
	(viii) GPS coordinates of HCF or CBMWTF	: 31.36.6267 latitude & 076.34.1424 longitude
	(ix) Ownership of HCF or CBMWTF	: Maharaj Jagat Singh Medical Relief Society
	(x) Status of Authorisation under the Bio-Medical Waste (Management and Handling) Rules	: Authorisation No. : BMW/HMR-001/14-17 Valid upto : 31-03-2017 Applied for Renewal vide letter No. BCH/MED/BMW/19/2017 dated 17-02-2017
	(xi) Status of Consents under Water Act and Air Act	: Authorisation No. : HPSPCB/PCB-ID16278 9763-65 dated 02-08-2017 Valid upto : 31-03-2022
2	Type of Health Care Facility	
	(i) Bedded Hospital	: No. of Beds : 55
	(ii) Non-bedded hospital (Clinic or Blood Bank or Clinical Laboratory or Research Institute or Veterinary Hospital or any other)	: NA
	(iii) License number and its date of expiry	: Provisional Registration No. 0202800265 Valid up to : 15-11-2019 (Clinical Establishment Act-2010)
3	Details of CBMWTF	: NA
	(i) Number healthcare facilities covered by CBMWTF	: NA
	(ii) No of beds covered by CBMWTF	: NA
	(iii) Installed treatment and disposal capacity of CBMWTF:	: NA
	(iv) Quantity of biomedical waste treated or disposed by CBMWTF	: NA
4	Quantity waste generated or disposed in Kg per annum (On monthly average basis)	: Yellow Category : 66.239 Kgs Red Category : 61.563 Kgs White : 3.105 Kgs. Blue Category : 31.513 Kgs General Solid Waste : 3095.885 Kgs


5	<b>Details of the Storage, treatment, transportation, processing and Disposal Facility</b>				
	(i) Details of the on-site storage facility	: Size : 26'-0"x18'-3" = 474'-6" Sq. ft. Capacity : 2 Barrels of 208 ltrs each = 416 Ltrs. Provision of on-site storage : (cold storage or any other provision): Secured with wall and gate			
	(ii) Details of the treatment or disposal facilities	: Type of Treatment Equipment	No of units	Capacity Kg/day	Quantity treated or disposed in kg per annum
		Incinerators	-	-	-
		Plasma Pyrolysis	-	-	-
		Autoclaves	1	5 Kg	57.260 Kg
		Microwave	-	-	-
		Hydroclave	-	-	-
		Shredder	-	-	-
		Needle tip cutter or destroyer			
		Sharps	-	-	-
		Encapsulation or concrete pit	-	-	-
		Deep burial pits :	-	-	-
		Chemical disinfection :	Done with Sodium Hypochlorite Solution		
		Any other treatment equipment	-	-	-
	(iii) Quantity of recyclable wastes sold to authorized recyclers after treatment in kg per annum	: Nil			
	(iv) No of vehicles used for collection and transportation of biomedical waste	: Nil			
	(v) Details of incineration ash and ETP sludge generated and disposed during the treatment of wastes in Kg per annum	Quantity generated	Where disposed	Incineration Ash ETP Sludge	
		NA	NA	NA	
	(vi) Name of the Common Bio-Medical Waste Treatment Facility Operator through which wastes are disposed of	M/s Suraksha Bio Sanitizer Village Dhugiari, PO Gaggal, Tehsil & Distt. Kangra (HP)			
	(vii) List of member HCF not handed over bio-medical waste.	NA			
6	Do you have bio-medical waste management committee? If yes, attach minutes of the meeting held during the reporting period	Yes (Minutes of the meeting attached at Annexure-I)			

7	Details training conducted on BMW	-
	(i) Number of training conducted on BMW Management.	3
	(ii) number of personnel trained	25 x 2 = 50 Nos.
	(iii) number of personnel trained at the time of induction	All Health Care Workers
	(iv) number of personnel not undergone any training so far	Nil
	(v) whether standard manual for training is available?	Yes
(vi) any other information	-	
8	Details of the accident occurred during the year	Nil
	(i) Number of Accidents occurred	Nil
	(ii) Number of the persons affected	Nil
	(iii) Remedial Action taken (Please attach details if any)	NA
(iv) Any Fatality occurred, details.	Nil	
9	Are you meeting the standards of air Pollution from the incinerator? How many times in last year could not met the standards?	NA
	Details of Continuous online emission monitoring systems installed	NA
10	Liquid waste generated and treatment methods in place. How many times you have not met the standards in a year ?	i) Liquid Waste: 270 Ltrs/day ii) Chemical Liquid Waste: 80 Ltrs/day
11	Is the disinfection method or sterilization meeting the log 4 standards?	Yes
	How many times you have not met the standards in a year ?	Nil
12	Any other relevant information	: (Air Pollution Control Devices attached with the Incinerator) - NA

Certified that the above report is for the period from 01-01-2018 to 31-12-2018.

Date : 22-01-2019

Place Bhota

  
 Name and Signature of the Head of the Institution  
 Administrator,  
 Bhota Charitable Hospital, Distt. Hamirpur (HP)

**B. S. Mahendra**  
**Administrator**  
**Bhota Charitable Hospital**  
**Bhota - 176041**  
**District Hamirpur (H.P.)**

Minutes of meeting of Bio-medical Waste Management Committee -Bhota Charitable  
Hospital Bhota Distt. Hamirpur (H.P.)-176041

Meeting Held on 18-01-2019

Attended by following committee members besides the other staff of Bhota Charitable Hospital:

1. Chairman- Sh. B.S. Mahendra, Administrator
2. Vice Chairman - Dr. Beli Ram, CMO
3. Member-Dr.Naveen Chander, SMO
4. Members - Mr. S.K. Malhotra, Engineer
5. Member-Mrs. Atrika Kumari, Nursing Sister
6. Member-Mrs. Samriti, Staff Nurse
7. Member-Mr. Kanwar Singh, Jr. Lab Tech.
8. Member-Mr. Ram Krishan, Supervisor (Housekeeping)

In the meeting the salient features of Bio-Medical Waste management Rules -2016 were discussed and the following points were emphasized for effective management of the rules

Minutes of Meeting:

1. It was re-iterated that all the committee members should be conversant with the new biomedical waste management rules and have access to copy of rules.
2. For pre-treatment of hospital liquid waste two concrete pits have been constructed in compliance with the bio-Medical Waste Management Rules 2016.
3. Before the pits become functional within a few days the SOP for pre-treatment of liquid waste needs to be developed and the concerned staff trained accordingly to avoid mistakes.
4. Immunisation of newly recruited staff has been started and the record of the same is being maintained. Staff Nurses were advised to update the records in a timely manner.
5. Newly recruited staff needs constant supervision and training to familiarise with segregation and pretreatment of Bio-Medical Waste at the source.
6. Training schedule for this year needs to be developed and implemented for the hospital staff as a continuous process.
7. To supervise effectively senior staff members should keep themselves updated with the latest rules and regulations.

8. All the records about Bio Medical Waste Management should be updated neatly and in a timely manner.
9. CBMWTF Contractor will implement barcoding of the biomedical waste in a few weeks. All the staff members concerned with Bio Medical Waste handling should familiarise themselves with the procedure and importance of barcoding.
10. Strict compliance with the Bio Medical waste management Rules will ensure safety of staff, visitors, patients and the community.
11. Safe storage of Biomedical waste should be ensured at all the times. The onsite storage space should not be accessible to un-authorised persons.
12. New staff should be made aware about BMW Management Rules at the induction to avoid any mistakes.
13. All employees likely to be deputed to medical wing should be immunised to ensure their safety.



**B. S. Mahendra**  
**Administrator**  
**Bhota Charitable Hospital**  
**Bhota - 176041**  
**District Hamirpur (H.P.)**