

Minutes of Meeting of : Biomedical Waste Management Committee- Bhota Charitable Hospital Bhota Distt. Hamirpur ( H.P)-176041

Meeting Held on: 27-05-2025

Venue: Conference Hall at 3:30 PM

Meeting chaired by Mr. Jeetendra Jaggi, Administrator Bhota Hospital and attended by the members of Bio Medical Waste Management Committee and other concerned staff.

1. Chairman - Mr. Jeetendra Jaggi, Administrator
2. Vice Chairman - Dr. Raj Kumar Kanwar, CMO
3. Member - Dr. Naveen Chander, SMO
4. Member - Mr. S. K Malhotra, Engineer
5. Member - Mr. Kanwar Singh, Sr. Tech. (Blood Centre)
6. Member - Ms. Atrika Kumari, Nursing Sister
7. Member - Ms. Amandeep Kaur, Staff Nurse
8. Member - Mr. Ram Krishan, Supervisor (Housekeeping)

- Ms. Bandna Kumari, Nursing Sister
- Ms. Anupam Rani, Staff Nurse
- Mr. Satinder Kumar, Counter Clerk

**1. Presentation on Draft Guidelines 2024 – Solid Waste Management**

The meeting commenced with a brief presentation by SMO on "The Draft Solid Waste Management (SWM) Rules, 2024, proposed by the Ministry of Environment, Forest and Climate Change (MoEFCC)". The presentation highlighted key updates and requirements for improved waste management practices within the facility.

**2. Review of Previous Minutes and Progress Update**

Dy. Matron presented an overview of the minutes from the last meeting. She reported on the progress made regarding action items, particularly:

- Training on management of blood/body fluid spills
- Immunization and training of staff

She noted that significant progress had been made, but continuous monitoring and reinforcement of training are necessary.

**3. Administrator's Remarks**

The Administrator emphasized the importance of safety in handling biomedical waste, quoting the phrase "Better Safe than Sorry." He urged all staff to adhere strictly to protocols to prevent accidents and ensure a safe working environment.

#### 4. Chief Medical Officer's Input

CMO underscored the importance of:

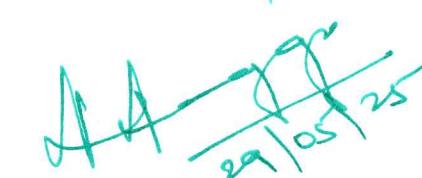
- Regular training sessions for all staff
- Segregation of waste at source to minimize risks
- Immunization of staff to protect against occupational hazards

#### 5. Suggestions and Recommendations

SMO suggested the need for staff training on Post-Exposure Prophylaxis (PEP) following needle stick injuries to ensure preparedness and quick response in case of accidents.

#### 6. Action Points

- Arrange training sessions on PEP following needle stick injuries.
- Reinforce the importance of waste segregation at source.
- Monitor compliance with current guidelines and safety protocols.



J. Jaggi  
Administrator  
Bhota Charitable Hospital  
Bhota - 176041  
Distt. Hamirpur (H.P.)



Minutes of Meeting of: Biomedical Waste Management Committee- Bhota Charitable Hospital Bhota Distt. Hamirpur ( H.P)-176041

Meeting Held on: 22-08-2025

Venue: Conference Hall at 4:30 PM

Meeting chaired by Mr. Jeetendra Jaggi, Administrator Bhota Hospital and attended by the members of Bio Medical Waste Management Committee and other concerned staff.

1. Chairman- Mr. Jeetendra Jaggi, Administrator
2. Vice Chairman - Dr. Raj Kumar Kanwar, CMO
3. Member- Dr. Naveen Chander, SMO
4. Member-Mr. S. K Malhotra, Engineer
5. Member- Mr. Kanwar Singh,Sr. Tech. ( Blood Centre )
6. Member-Ms. Atrika Kumari, Nursing Sister
7. Member-Ms. Amandeep Kaur, Staff Nurse
8. Member-Mr. Ram Krishan, Supervisor (Housekeeping)
  - Ms. Bandna Kumari, Nursing Sister
  - Mr. Satinder Kumar, Counter Clerk

**1. Review of Previous Minutes and Progress Update:**

The meeting commenced with a brief presentation about minutes of last meeting by Nursing Sister. She apprised the members about the progress made regarding action items, particularly:

- Prevention of Needle stick Injuries
- Induction Training of New Staff

She noted that significant progress had been made, but continuous monitoring and reinforcement of training are necessary.

**2. Administrator's Remarks:**

The Administrator emphasized the importance of segregation of biomedical waste at source. He pointed out that he had noted unsafe practice of handling sharps waste particularly while breaking glass ampoules. He urged all staff to adhere strictly to protocols to prevent accidents and ensure a safe working environment.

**3. Chief Medical Officer's Input:**

CMO emphasized the requirement of:

- Regular training sessions for all staff
- Segregation of waste at source to minimize risks

- Immunization of staff to protect against occupational hazards

#### 4. Senior Medical Officer's Input:

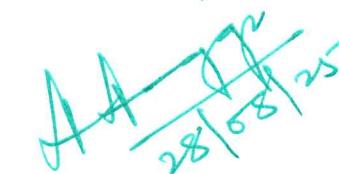
SMO talked about common mistakes in handling Bio Medical Waste and their implications. He also urged committee members to check for compliance of BMWM Rules while visiting various areas of the hospital. A check list will be prepared for assessment of compliance. Administrator also encouraged this effort and agreed to participate in such rounds once in a month.

#### 5. Suggestions and Recommendations:

SMO requested Nursing Sister to examine safer practice of breaking the glass ampoules so that sharps' waste is minimised along with its hazard.

#### 6. Action Points:

- Making sharps handling particularly breaking of glass ampoules safer
- Preparation of checklist for compliance with BMWM Rules.

A handwritten signature in blue ink, appearing to read "J. Jaggi", is written over a series of numbers and lines. The numbers 28, 68, 25, 22, and 12 are written in a vertical column, with lines drawn through them diagonally and intersecting.

J. Jaggi  
Administrator  
Bhota Charitable Hospital  
Bhota - 176041  
Distt. Hamirpur (H.P.)