

Minutes of meeting of Bio-medical Waste Management committee - Bhota Charitable  
Hospital Bhota, Distt. Hamirpur (HP) - 176041

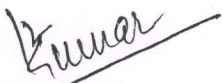
Meeting held on 19-06-2019

Attended by following committee members besides the other staff of Bhota Charitable Hospital :

1. Chairman - Mr.B.S.Mahendra, Administrator
2. Vice Chairman - Dr. Raj Kumar Kanwar, C.M.O.
3. Member - Dr. Naveen Chander, S.M.O.
4. Member - Mr. S. K. Malhotra, Engineer
5. Member - Ms Atrika Kumari, Nursing Sister
6. Member - Ms. Samriti, Staff Nurse
7. Member - Mr. Kanwar Singh, Jr. Lab. Technician
8. Member - Mr. Ram Krishan, Supervisor (Housekeeping)
9. Special Invitee - Ms. Bandna Kumari, Nursing Sister

In the meeting the salient features of Bio-Medical Waste Management Rules- 2016 were discussed and the following points were emphasized for effective management of the rules:

1. All the committee members should be conversant with the new rules and have access to copy of rules.
2. N/S Atrika Kumari apprised the member about status of immunization healthcare staff.
3. Record of Hepatitis B & Tetanus immunization is being maintained.
4. Good Bio Medical Waste Management is to ensure safety of patients, visitors and other people in the surrounding localities.
5. To meet above requirement, we should be very meticulous about disinfection and sterilisation of Bio Medical Waste.
6. CBMWT contractor should collect the Bio Medical Waste every 48 hours from Bhota Charitable Hospital. In case there is delay in such collection, both the contractor and the HP State Pollution Control Board should be informed telephonically as well as via e mail -[pcblabparwanoo@gmail.com](mailto:pcblabparwanoo@gmail.com) & [surakshabiosanitizer16@gmail.com](mailto:surakshabiosanitizer16@gmail.com).
7. Safe storage of Bio-medical waste should be ensured at all the times. The on site storage space should not be accessible to unauthorised persons.
8. Regular training of staff are being conducted.
9. All employees likely to be deputed to medical wing should be immunised before deputing to ensure their safety.

  
offe. Administrator  
Bhota Charitable Hospital  
Bhota-176041  
Distt. Hamirpur (H.P.)

Minutes of meeting of Bio-medical Waste Management Committee -Bhota Charitable  
Hospital Bhota Distt. Hamirpur (H.P.)-176041

Meeting Held on 16-11-2019

Attended by following committee members besides the other staff of Bhota Charitable Hospital;


1. Chairman- Dr. Beli Ram, Administrator
2. Vice Chairman - Dr. Raj Kumar Kanwar, CMO
3. Member-Dr.Naveen Chander, SMO
4. Members - Mr. S.K. Malhotra, Engineer
5. Member-Mrs. Atrika Kumari, Nursing Sister
6. Member-Mrs. Samriti, Sister Nurse
7. Member-Mr. Kanwar Singh, Jr. Lab Tech.
8. Member-Mr. Ram Krishan, Supervisor (Housekeeping)

**Minutes of Meeting**

1. The bio-medical waste management committee members were encouraged to be conversant with all aspects and processes of bio-medical waste management being done in Bhota Hospital.
2. Familiarity of the members to current practices in BMW Management is required to maintain quality control of all the processes.
3. Mr. Ram Krishan pointed out some problems in leave management and general discipline among house keeping staff.
4. To address this issue it was unanimously decided that leave applications of all the housekeeping staff should be routed through Mr. Ram Krishan to avoid any lapse in biomedical waste management.
5. It was also pointed out that sometimes there is delay in delivering bio-medical waste from hospital to the onsite storage area. To address this issue Dr. R.K Kanwar advised to deliver the biomedical waste daily to onsite storage irrespective of the quantity generated. The same was agreed by NS Bandna Kumari for immediate compliance.
6. NS Atrika Kumari was advised to update the Hepatitis B and Tetanus Immunisation record of Healthcare workers.
7. As a part of bio safety Good Bio Medical Waste management is required to ensure safety of patients, visitors and other people in the surrounding localities.
8. To meet above requirement we should be very meticulous about disinfection and sterilisation of Bio Medical Waste.



9. CBMWT contractor should collect the Bio Medical Waste every 48 hours from Bhota Hospital. In case there is delay in such collection both the contractor and the HP State Pollution Control Board should be informed telephonically as well as via e-mail. Mr Ram Krishan ensured that the same was being followed without fail.
10. Safe storage of Biomedical waste should be ensured at all the times. The onsite storage space should not be accessible to un-authorized persons.
11. Regular training programs are being conducted for newly inducted staff to make them aware about BMW Management Rules and procedures at the induction to avoid any mistakes. In Addition it was reiterated by Dr. R.K. Kanwar to include old staff in same training to update their knowledge and skills.
12. All employees likely to be deputed to medical wing should be immunised before deputing to ensure their safety.

  
**(DR. BELLRAM)**  
Administrator  
Bhota Charitable Hospital  
Bhota-176041  
Distt. Hamirpur (H.P.)